

1. Title of the certificate ^(en)
ITEC Level 1 NVQ Certificate in Beauty Therapy
QAN 501/1434/7
⁽¹⁾ In the original language

2. Translated title of the certificate ⁽¹⁾
⁽¹⁾ If applicable. This translation has no legal status.

3. Profile of skills and competences					
<p>An Award is a qualification consisting of 1 to 12 credits A Certificate is a qualification consisting of 13 to 36 credits A Diploma is a qualification consisting of 37 credits or more</p> <p>For this qualification candidates are required to complete a minimum of 20 credits. For a list of units achieved, please refer to the original certificate and unit transcript which were issued on successful completion of the qualification.</p> <p>Mandatory Units:</p>					
Unit Level	ITEC Unit Code	Ofqual unit reference	Unit Title	Credit Value	GLH
3	500	A/601/5867	Ensure Responsibility for Actions to Reduce Risks to Health and Safety <ul style="list-style-type: none"> • LO1 Be able to identify the hazards and evaluate the risks in the workplace • LO2 Be able to reduce the risks to health and safety in the workplace • LO3 Know how to reduce risks to health and safety in the workplace. 	4	38
1	580	J/600/1258	Contribute to the Development of Effective Working Relationships <ul style="list-style-type: none"> • LO1 Be able to develop effective working relationships with clients and colleagues • LO2 Be able to develop self within the job role • LO3 Understand the salon's and legal requirements • LO4 Understand communication methods • LO5 Understand procedures and targets • LO6 Understand how to improve own performance • LO7 Understand how to work with others 	4	40
1	752	R/600/9086	Prepare and Maintain Salon Treatment Work Area <ul style="list-style-type: none"> • LO1 Be able to prepare the treatment work areas • LO2 Be able to maintain the treatment work areas • LO3 Know about organisational and legal requirements • LO4 Know how to prepare and maintain the treatment work areas 	3	27

⁽¹⁾ Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

Optional Units: (Learning outcomes for optional units can be viewed via the Ofqual register - <http://register.ofqual.gov.uk/>)

Unit Level	ITEC Unit Code	Ofqual unit reference	Unit Title	Credit Value	GLH
1	583	F/600/1257	Assist with Salon Reception Duties	4	38
1	753	Y/600/8747	Assist with Facial Skincare Treatments	4	40
1	754	F/600/8919	Assist with Day Make-up	4	40
1	755	L/600/8924	Assist with Nail Services	4	40

4. Range of occupations accessible to the holder of the certificate ⁽¹⁾

- Assist with Salon Reception Duties
- Assist with Facial Skincare Treatments
- Assist with Day Make-up
- Assist with Nail Services

⁽¹⁾ If applicable

5. Official basis of the certificate

<p>Name and status of the body awarding the certificate</p> <p>Name: ITEC Address: 2nd Floor, 598-608 Chiswick Gate, Chiswick High Road, London, W4 5RT</p> <p>Telephone: +44 (0) 2380 684 500 Email: europass@vtct.org.uk Website: www.itecworld.co.uk</p> <p>ITEC is registered company in England and Wales under EMS Ltd (ITEC) co registration number is 03506156.</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Name: Office of the Qualifications and Examinations Regulator (Ofqual)</p> <p>Address: Spring Place Herald Avenue Coventry CV5 6UB England</p> <p>Telephone: +44 (0)300 303 3344 Email: public.enquiries@ofqual.gov.uk Website: www.ofqual.gov.uk</p>
<p>Level of the certificate (national or international)</p> <p>Level 1 – Regulated Qualifications Framework (RQF) Level 2 – European Qualifications Framework (EQF)</p> <p>More information on the national frameworks can be found here: www.gaa.ac.uk/Publications/InformationAndGuidance/Documents/Quals_cross_boundaries.pdf</p> <p>More information on the EQF can be found here: www.ofqual.gov.uk/qualifications-assessments/eqf</p>	<p>Grading scale / Pass requirements</p> <p>This is a competence based qualification which is achieved 'Pass' on full completion</p> <p>Practical assessments are graded 'Pass' or 'Fail'.</p> <p>The overall qualification is not graded. The Qualification will only be awarded on successful completion of the required number of units.</p>
<p>Access to next level of education/training</p> <p>We consider the following options to be relevant progression routes from the qualification.</p>	<p>International agreements</p> <p>For more information on the recognition of qualifications overseas, please contact UK NARIC – www.naric.org.uk</p>

- Level 2 NVQ Diploma in Beauty Therapy General
- Level 2 NVQ Diploma in Beauty Therapy Make-up
- Level 2 NVQ Diploma in Nail Services
- Level 2 Apprenticeship in Beauty – General
- Level 2 Apprenticeship in Beauty – Make-up
- Level 2 Apprenticeship in Nail Services

Legal basis

6. Officially recognised ways of acquiring the certificate

Vocational education and training is a combination of work based and/or realistic working environment based activities. Learners are required to build a portfolio of naturally occurring evidence in real working environments.

A NVQ is competence based and approximately 80% and 20% of the vocational education is school-/training centre-based and workplace-based respectively. A typical holder of this qualification has, on average, taken 195 hours to complete the qualification. Where appropriate prior learning may be taken into account.

This qualification can only be offered by an institution/provider ('centre') that has been approved and checked by ITEC and therefore meets its quality requirements for staff and centre resources and is subject to regular checks. Currently approved centres can be found on the ITEC website – www.itecworld.co.uk

The following assessment methods are used:

- ongoing assessments carried out by the centre which may include observation, expert witness testimony, reflective accounts, case studies, knowledge testing/professional discussion, projects, assignments and work products
- knowledge based assessments.

All assessments practice is verified by ITEC external quality assurers.

Entry requirements

ITEC exercises a policy of open access and does not set formal entry requirements for its qualifications. Centres are however required to ensure that learners are registered for a programme of study and examination at the appropriate level.

More information (including a description of the national qualifications system) available at:

- UK NARIC – www.uknec.org.uk
- Qualifications can cross boundaries – www.gaa.ac.uk/Publications/InformationAndGuidance/Documents/Quals_cross_boundaries.pdf
- The Refernet: *VET in Europe* Country Report – www.ecctis.co.uk/ReferNet/publications.aspx
- Eurydice – eacea.ec.europa.eu/education/eurydice/
- The higher education description diagrams available at – www.uknec.org.uk/Organisations/Documents/Diploma%20Supplement.aspx

National reference point

The National Reference Point for Vocational Education and Training is within the remit of UK NARIC – www.naric.org.uk